



PETITION TO WAIVE A C- GRADE IN ORDER TO GRADUATE

Note: This petition can only be applied to a single 300 or 400 level EE course in which you have received C- grade. You can only petition for one 300 or 400 level EE course.

Name: ID No.:
Email: @sonoma.edu Phone:

Course you are petitioning for (e.g., EE-xxx):

The term you took the course:

Grade you received:

Have you ever received any grade less than C in any of your EE courses (Y/N):

In the space below, briefly explain why you received a low grade in the course and how you plan to ensure this is not repeated again:

Verified that this is the only grade less than C

Final Decision: Accepted: Denied:
1. Faculty Member: Date:
2. Advisor: Date:
3. Dept. Chair: Date:

- This waiver form is to be submitted at the end of the semester you are graduating. That is, once you have met all other requirements for graduation. We are not able to preemptively waive a requirement for graduation.
The waiver will be considered only for situations where students do not have the opportunity to repeat the course at SSU or somewhere else without delaying their graduation. Courses taken during junior or sophomore years do not qualify for this waiver.
A course that is prerequisite to another course may not receive this waiver. Because EE 430 is a prerequisite to EE 443, EE 430 does not qualify for this waiver.
Students must demonstrate that they communicated with the instructor and explored all possible avenues to improve their grades including an incomplete "I" grade option.
The waiver will be considered only for circumstances that are outside of the student's own control. Excuses such as doing poorly in exams or quizzes or reasons arising due to lack of time management cannot be the basis for the waiver.